

## FAQs

**When will the call for ePoster abstracts be open?**

The call generally opens in November for the following year's conference.

**What is the submission deadline?**

The deadline is usually mid-January.

**Do you accept abstracts that have been presented at other conferences?**

Yes, you may submit your abstract for consideration.

**Do I have to be a member to submit an abstract? What about if it's accepted?**

No, authors are not required to be members.

**If my poster is accepted, do I receive any discounts or financial assistance to attend conference?**

No, financial assistance or discounts are not provided to authors of accepted ePosters.

**Am I required to register for conference to present my work?**

If accepted, at least one author must register and attend conference.

**Who can I contact if I have more questions?**

Please contact [abstracts@ena.org](mailto:abstracts@ena.org) or 847-460-4119

## Overview of Submission Process

### Authors

Only the primary author will submit all information for the ePoster abstract, author profile information, keywords, the abstract, a conflict-of-interest disclosure, and a statement of understanding. It is the primary author's responsibility to update coauthors on the status of the ePoster abstract submission.

### Author Profile

All authors are to add their contact information, short biography statement, demographics and professional information (e.g., title, credentials). Primary authors will add co-authors to the ePoster in the online submission system.

### Keywords

A minimum of three keywords or brief, keyword phrases (e.g., emergency nursing, quality improvement, blood culture contamination) are required. Do not enter the same keyword/phrase more than once.

### Abstract

Abstracts must include only essential information for communicating the nature and results of the study. **Abstracts are limited to 500 words.** Abstracts not meeting the format requirements will not be reviewed:

- Literature reviews and systematic reviews are not accepted and will not be reviewed.
- Projects that have not started or have no preliminary data to report will not be reviewed.
- Abstracts must reflect either completed projects or projects in the final stages of completion with results available for inclusion in the poster (due in May, if accepted).
- Abstracts must be in narrative format only—no graphs, charts, tables, images, or bulleted lists allowed.
- Do not include personal identifying information or the facility/hospital name in the abstract.
- Do not cite references within your abstract content.

There are three ePoster categories (**see page 2 for specific content to be included in the abstract**):

- **Evidence-Based Practice:** should include information about the process and results of identifying and implementing evidence guiding practice change that is aimed at advancing clinical practice.
- **Quality Improvement:** should include information about the project aims, documentation of improvement, and clear delineations of changes that sustain improved practice.
- **Research:** should include information about the process and results of a study aimed at generating new knowledge relative to a specific research question to advance clinical practice.

### Statement of Understanding

This statement outlines the responsibilities of the primary author should the abstract be accepted for an ePoster presentation.

## Conflict of Interest and Financial Disclosure

Authors are in a position to control the content of educational activities and must disclose whether or not there is a conflict of interest. All conflicts of interest, including potential ones, will be reviewed by ENA prior to the conference and the primary author will be notified if anything further needs to be addressed. The primary author will complete this form.

## Review Process

All abstracts are blind-reviewed by a minimum of three emergency nurse content experts selected from the ENA membership. Each section of the abstract receives a weighted score.

## Notification of Acceptance

Notifications will be sent in late March. If accepted, you will be asked to submit a PDF version of your poster in May (exact dates TBD). Exact poster specifications will be provided upon acceptance.

Abstract Content Guide		
Category		
Research	Evidence-Based Practice	Quality Improvement
<b>Purpose</b> <ul style="list-style-type: none"> <li>The scope or nature of the problem addressed is described.</li> <li>The purpose/research question is clearly stated.</li> </ul>	<b>Objective</b> <ul style="list-style-type: none"> <li>The scope or nature of the problem addressed is described.</li> <li>The objective of the EBP project is clearly stated.</li> </ul>	<b>Aim</b> <ul style="list-style-type: none"> <li>The scope or nature of the problem addressed is described.</li> <li>The aim of what is to be improved in the QI project is clearly stated.</li> </ul>
<b>Design</b> <ul style="list-style-type: none"> <li>The specific research study design is stated.</li> </ul>	<b>EBP Model</b> <ul style="list-style-type: none"> <li>The EBP model used for this project is stated.</li> </ul>	<b>Framework</b> <ul style="list-style-type: none"> <li>The framework used to design the project is stated.</li> </ul>
<b>Sample</b> <ul style="list-style-type: none"> <li>The sample characteristics and the procedures for selecting participants with inclusion/exclusion criteria are described.</li> </ul>	<b>Participants</b> <ul style="list-style-type: none"> <li>The healthcare professionals involved in the project are identified, including their title and role on the project.</li> </ul>	<b>Stakeholder Team</b> <ul style="list-style-type: none"> <li>The core team of healthcare professionals involved in the project are identified, including their title and role on the project.</li> </ul>
<b>Setting</b> <ul style="list-style-type: none"> <li>The study/project setting is described (e.g., a teaching, urban level I trauma center).</li> </ul>		
<b>Methods</b> <ul style="list-style-type: none"> <li>The study/project procedures, interventions, and evaluation methods or data analyses are described.</li> <li>Instruments or tools are described.</li> <li>Variables and measurements are defined.</li> </ul>	<b>Methods</b> <ul style="list-style-type: none"> <li>Sufficient details of the literature review process to demonstrate need for the practice change are provided.</li> <li>The intervention and procedures used are summarized, including how the outcomes were measured.</li> </ul>	<b>Methods</b> <ul style="list-style-type: none"> <li>The process targeted for improvement and the steps taken to do so are described sufficiently.</li> <li>Variables and measurements are defined</li> <li>Data analysis plans are described.</li> </ul>
<b>Results</b> <ul style="list-style-type: none"> <li>The specific data that addresses the study purposes are presented.</li> <li>A summary of statistical analyses is included.</li> <li>For research studies in progress, preliminary analyses are presented.</li> </ul>	<b>Outcomes</b> <ul style="list-style-type: none"> <li>The specific data that addresses the project outcomes are presented.</li> <li>For EBP projects in progress, preliminary analyses are presented.</li> </ul>	<b>Outcomes</b> <ul style="list-style-type: none"> <li>The specific data that addresses the project aims are presented.</li> <li>For QI projects in progress, preliminary analyses are presented.</li> </ul>
<b>Implications</b> <ul style="list-style-type: none"> <li>Reasoned conclusions based on the data presented are stated.</li> <li>Implications for emergency care are stated.</li> <li>Recommendations for managers, leaders, nurses and/or researchers are provided, as appropriate.</li> <li>For projects with preliminary data, anticipated outcomes and/or additional analyses that will be done when data collection is complete are stated.</li> </ul>		
<b>In addition to the abstract requirements above, the following will also be incorporated into the review score:</b>		
<b>Written Expression</b> <ul style="list-style-type: none"> <li>The wording is clear, logical, interesting, accurate and concise.</li> </ul>		
<b>Innovation</b> <ul style="list-style-type: none"> <li>Project uses novel approaches and/or addresses novel or understudied questions.</li> </ul>		