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ENA Foundation Scholarship FAQs

How do I fill out an application?
All applications must be filled out online. Please go to https://ena.smapply.io/ to begin your application.

I am not an ENA Member. Can I apply for a scholarship?
Yes. Select scholarships are open to nonmembers. (All Non-RN scholarships and one undergraduate scholarship). We currently do not offer scholarships for nonmembers at the graduate or doctoral levels.
- To apply for a Non-RN level scholarship, begin your application and select the "Non-RN (associates or prelicensure baccalaureate degree in nursing)" option for the second question on the application: "What application would you like to complete?"
- To apply for the nonmember undergraduate scholarship, begin your application and select the "Undergraduate (BSN)" option for the second question on the application: "What application would you like to complete?"

I am not currently an ENA member. Can I become a member to become eligible for a scholarship?
Yes! Please apply for membership online (https://www.ena.org/membership/) before filling out your application. Once you receive your member ID, make sure to add to your application before submitting.

Can scholarship funds be used towards non-tuition expenses?
No. Scholarships must be used towards tuition and fees to the educational institution where you attend. Scholarship checks will be made out to the educational institution indicated on your application.

When will I know if I have received a scholarship?
Scholarship recipients will be notified by email after August 1, 2020.

I have received an ENA Foundation scholarship in the past. Can I apply again?
With the exception of doctoral and past recipients of the Elizabeth B. Moore Scholarship, previous scholarship recipients are not eligible to reapply under the same category (Graduate/Masters, Undergraduate, etc.) However, qualified previous recipients may apply for the next educational category. Previous doctoral scholarship recipients are eligible to reapply in the doctoral category, provided they are still more than six months from completion of their degree. Be sure to check eligibility requirements for scholarships before submitting your application.

How are scholarship winners selected?
Scholarship recipients are selected by committee on the basis of (i) the content and clarity of their statement or educational and career goals; (ii) professional involvement (e.g., work activities); (iii) community activities (e.g., civic activities); (iv) leadership and participation in ENA and other professional nursing associations; and (v) the strength and quality of their reference letters. Scholarship recipients will be considered based solely on merit. Awards are granted without regard to race, color, creed, religion, age, gender, sexual orientation, disability or national origin. Final selection of scholarship recipients will be made by the ENA Foundation Board of Trustees, based on the recommendations of the

ENA Foundation Scholarship Selection Committee. All applicants agree to accept the decision of the ENA Foundation Board of Trustees as final.

How will recipients receive their scholarships?
Checks made out to the educational institution you attend, will be mailed to you directly by USPS. It is the recipient's responsibility to ensure that scholarship checks are delivered to the proper office within your institution. ***Make sure that your application accurately reflects your student ID# and the address of your school's bursar's office.***

What supporting documents do I need?
- Official transcripts from the educational institution
  - Official transcripts must include the university seal
  - If you are in the first semester of a program and do not have current grades, it is recommended to submit transcripts from the institution(s) of previous degree(s) earned
- Acceptance letter from the institution
- Copy of Nursing License(s) (if applicable)
- Copy of ENA Membership card (if applicable)
- Copy of BCEN certification card (if applicable)
- Copy of military ID or Form DD-214 (if applicable)
- Copy of EMT badge/card (if applicable)
- Copy of or link to tuition page from the institution's course catalog document or web page Example: https://www.wgu.edu/financial-aid-tuition.html#close
- Verification of the educational institution's accreditation. Example: https://ena.smapply.io/protected/resource/eyJoZnJIIjogOTcxNjIyODUsICJ2cSI6IDEyNTIwNX0/)
- Two letters of recommendation – one MUST be from an ENA member in good standing
  - Applicants for Non-RN scholarships must also include a letter of recommendation from the Emergency Department nurse director/manager stating the applicant's interest in emergency nursing
- Proof of payment – you must provide a copy of your receipt or canceled check showing payment for a minimum of 3 credit hours. (The check amount should reflect that which is indicated by your institution's tuition.)

How do I send my letters of recommendation to the Foundation?
Two reference letters are required for all applicants and should be submitted with your completed application. Reference requests are separate tasks found on your main page in the online system and must be submitted through that system. **Do not have reference letters sent directly to the ENA Foundation.** It is required that one of the two letters come from a current ENA member in good standing to validate ENA participation.

Current ENA Board members, ENA Foundation Board of Trustee members, Academic Scholarship Review team members, and ENA employees are not allowed to provide a recommendation/reference letter due to conflict of interest.

How do I send my transcript or other supporting documents to the Foundation?
All supporting documents, including letters of reference, must be uploaded to our online application system. All files must be in PDF format. Documents comprised of multiple pages should be combined

into a single PDF file. If you do not have personal access to a scanner, many office service centers and public libraries may provide you access to one.

I will be a new student and do not have a college transcript to upload. What do I do?
Please upload your most recent official transcript from your most recent educational institution (high school or prior college or university).

Why does the application ask for proof of BCEN credential?
ENA Foundation is grateful for the generous support of BCEN (Board Certification for Emergency Nursing). BCEN serves as a lead donor to ENA Foundation and provides funding for scholarships at the undergraduate, graduate and doctoral levels. Recipients of BCEN scholarships must have a current BCEN credential (CEN, CPEN, CFRN, CTRN or TCRN).

Why does the application ask for proof of military status?
ENA Foundation is proud to offer a nursing scholarship for current military or veterans honorably discharged, thanks to the Richard Wynkoop Memorial Endowment. This scholarship may be for any education level (Non-RN, undergraduate, graduate or doctoral).