

Board Candidacy Information



Overview

The ENA Board of Directors governs the overall execution of the organization's mission and primarily manages the affairs of ENA. Additionally, the Board oversees the Executive Director, who is responsible for day-to-day management of ENA programs and operations. Board members contribute the educational, management, legal, and financial skills needed to ensure long term organizational stability, and ensure educational excellence for ENA programs. The Board has 11 voting members and director terms are for three years.

Declaration of Candidacy

Board positions require a commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next year as well as ways to contribute to the development of the organization.

To be eligible, candidates must:

- Be a professional licensed registered nurse
- Be a voting member during each of the previous five (5) years immediately prior to submitting the candidate application
- Have served in an elected or committee position on the local, state, or national level within the previous five (5) years
- Have attended at least one ENA General Assembly within the previous three (3) years as a delegate, alternate delegate, or other notable capacity
- Submit to, and pass as acceptable, a limited background check verifying personal identity, professional licensure, highest academic level, and an investigation for criminal activity
- Be currently serving as a voting member of the ENA Board of Directors (if applying for the position of Secretary/Treasurer or President-elect)

EN A Board of Directors Competencies

In July 2015, the ENA Board of Directors approved the [EN A Board Competencies](#). Prospective candidates are highly encouraged to review these competencies as expectations of an ENA Board of Directors member.

Time and Financial Considerations

Participation on the board of directions requires a significant time investment. Make sure your employer is aware and supportive of your participation in this election process and the impact of your election.

Meetings

- Conference Calls (as needed)
- Board Meetings:
 - March
 - July
 - September (*held in conjunction with ENA's annual conference*)
 - December
- Attendance is optional at:
 - State and Chapter Leaders Orientation
 - Day on the Hill
- Board assignments: State council liaison and national committee liaison

Travel Cost

As an elected member of the ENA Board of Directors, ENA's Travel Expense Reimbursement Policy provides reimbursement for travel, lodging, and meals for attending scheduled Board meetings, national committee meetings, and state liaison visits.

The ratified slate of candidates for the 2018 ENA National Election will be invited to participate in an election candidate "Meet and Greet" and Candidates Forum that will be held during Emergency Nursing 2018 in Pittsburgh. **No expense reimbursement will be provided for this event.**

Donations

In support of the ENA Foundation, members of the ENA Board of Directors are asked to provide an annual donation; 100% participation is sought; amount is optional.

ENA Board of Directors application
(Requires account setup to access the application.)

The application deadline is **Thursday, April 5, 2018 at 12:00 pm CDT.**

Questions or need assistance? Contact the ENA Executive Office at elections@ena.org or 847.460.4095.

Board Duties and Responsibilities



ENA Board of Directors

- The official governing body responsible for the management of the affairs of ENA
- Maintains and updates ENA's mission, vision, and goals through strategic planning
- Oversees ENA's business and financial integrity and accountability
- Serves as Board liaison to assigned states and national committees
- Attends and participates in meetings and special events

President

- Serves as the official representative and spokesperson for ENA and the ENA Board of Directors
- Convenes, sets the agenda, and presides over all ENA Board of Directors meetings
- Mentors and works closely with the President-elect
- Serves as an ex-officio member of all committees and work teams
- Serves as a voting member of the Executive Committee
- Serves as Chair and a voting member of the ENA Finance Committee
- Appoints committee chairpersons and members as needed
- Appoints representatives to affiliate organization events, committees, and other meetings
- Has general oversight of Board members
- When necessary, performs the executive/managerial duties with advice of ENA legal counsel
- Presides over General Assembly
- Supervises the Executive Director

President-elect

- Presides at all meetings, performs the duties and exercises the powers of the President in the event of the President's inability or refusal to serve
- Serves as a voting member of the Executive Committee
- Serves as a voting member of the Finance Committee
- Serves as the official ENA spokesperson at the President's request
- Succeeds to office of President at the conclusion of the President's term
- Appoints chairpersons, members, and Board liaisons to each national committee for the following calendar year
- Assists the President as requested

Secretary/Treasurer

- Serves as a voting member of the Executive Committee
- Serves as a voting member of the Finance Committee
- Ensures that all meeting records are maintained
- Monitors the fiscal affairs of ENA and provides reports and interpretations of ENA's financial condition
- Presents recommendations from the Finance Committee to the ENA Board of Directors
- Records minutes during ENA Board of Directors executive sessions

Immediate Past President

- Serves as an ex-officio member on the ENA Board of Directors for one year
- Serves as a voting member of the ENA Finance Committee
- Serves as Credentials Committee Chairperson at the annual General Assembly
- Serves as the ENA representative on the BCEN Board of Directors